



Job Description: Project Manager

➤ Industry: Oil & Gas / Mechanical Engineering / Construction

The Project Manager for the construction of oil and effluent storage tanks will be responsible for overseeing all aspects of the project from conception to completion. This includes planning, executing, and finalizing projects according to strict deadlines and within budget. The Project Manager will coordinate the efforts of team members and third-party contractors or consultants to deliver projects according to plan.

➤ Key Responsibilities:

• Project Planning and Coordination:

- Develop comprehensive project plans outlining scope, goals, deliverables, required resources, budget, and timing.
- Coordinate internal resources and third parties/vendors for the flawless execution of projects.
- Ensure that all projects are delivered on-time, within scope, and within budget.

• Execution and Oversight:

- Lead the project team, ensuring each member understands their roles and responsibilities.
- Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques.
- Perform risk management to minimize project risks.
- Track project performance, specifically to analyze the successful completion of short and long-term goals.
- Ensure compliance with safety regulations and company policies.

• Stakeholder Management:

- Establish and maintain relationships with clients, stakeholders, and third parties/vendors.
- Conduct regular status meetings with project team and stakeholders.
- Prepare and present regular project reports to management and stakeholders.

• Technical Oversight:

- Oversee the design, construction, and installation processes, ensuring adherence to engineering standards and practices.
- Ensure that the storage tanks meet all relevant environmental and safety standards.
- Resolve any technical issues that arise during the project.

• Quality Assurance:

- Implement and manage project changes and interventions to achieve project outputs.
- Perform quality control and ensure adherence to company and regulatory standards.

➤ Qualifications:

• Education and Experience:

- Bachelor's degree in mechanical engineering.
- Professional Project Management Certification (PMP, PRINCE2, or equivalent) preferred.
- Minimum of 5-10 years of experience in project management within the oil and gas / Hydrocarbon / Energy industry, specifically in the construction of Oil & Gas / Effluent / Emmerson storage tanks.

• Skills:

- Strong understanding of construction processes, materials, and equipment.
- Excellent organizational and leadership skills.
- Proficient in project management software (e.g., Microsoft Project, Primavera).
- Strong communication and interpersonal skills.
- Ability to manage multiple projects simultaneously and work under pressure.
- Knowledge of health and safety regulations and quality standards in the industry.

• Additional Requirements:

- Willingness to travel to various project sites as required.
- Ability to work in a team-oriented, collaborative environment.
- Strong analytical and problem-solving capabilities.

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